# How To Read Your Bill

Beginning this month, you probably noticed a change in the bill you received from New-Mac Electric Cooperative.

This change will benefit New-Mac members in a number of ways. Not only will the "new bill" save the co-op in billing costs, but it also offers a number of features that could be of interest or even helpful to customers as they assess their energy usage.

Here is an example of the new bill and an explanation of some of its features. Accounts on "Invoice Billing" will look slightly different.

#### **1.** Account Information

This area contains your account number, billing date, and the phone number and service address on record for the account.

#### **2.** Service Information

This area specifies the meter number and map number being billed. In the event of an outage, please have your **map number** ready when calling the cooperative.

### **3.** Activity Since Last Bill

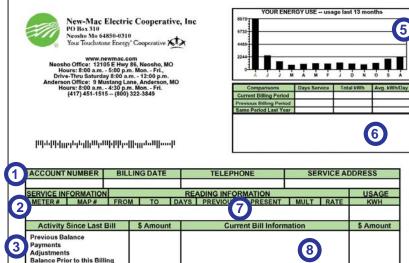
This area reflects any changes that have occurred to your account since your previous bill, such as payments, late fees or any necessary adjustments.

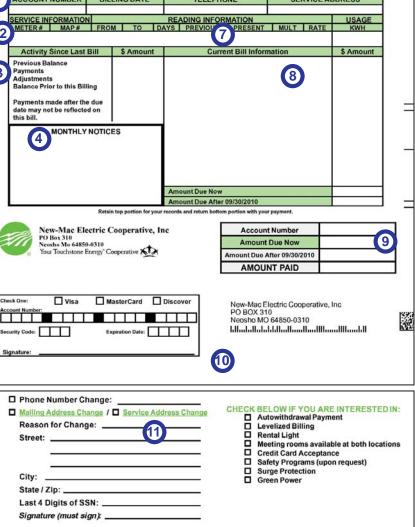
#### **4.** Monthly Notices

This section will inform you of upcoming events or occurrences that you need to be aware of, such as days in which the New-Mac offices are closed.

## **5.** Energy Use Chart

This chart shows you how your current usage compares to your historical usage. The chart begins with the current month's usage and is read left to right.





#### 6. Message Section

This box will feature information that is specific to your account. Most months it will be blank.

#### 7. Reading Information

This section shows information related to your usage for the month. It shows your previous and present meter readings, the number of days in the billing cycle, and what your kilowatt-hours were for that period.

#### 8. Current Bill Information

This section shows your current billing charges. If you have opted for services and/or programs such as security lights, surge protection and Green Power, these charges will also be reflected here.

#### 9. Amount Due & Due Date

This area shows the amount due and the due date. If payment is not received by the due date, a \$15.00 late charge will be added. If you have opted for services such as Autodraft or Autocharge or have a credit balance, this will be indicated here.

#### **10.** Payment Stub

This portion of the statement, along with your payment, should be placed in the return envelope with the address visible in the window when mailing. If you wish to pay by credit/debit card, a section is provided for this information. This area must be filled out completely and signed.

#### **11.** Changes to Your Account

Located on the **back of the payment stub** is an area for making minor changes to your account. Change requests must be signed and the last four numbers of your Social Security number provided for verification.